



TOWN OF HUDSON

FIRE DEPARTMENT

INSPECTIONAL SERVICES DIVISION



12 SCHOOL STREET, HUDSON, NEW HAMPSHIRE 03051

Emergency 911
Business 603-886-6005
Fax 603-594-1142

Shawn P. Murray
Chief of Department

TO: All Contractors

FR: Robert M. Buxton
Deputy Fire Chief

DT: September 24, 2013

RE: Corporate Licenses

The Inspectional Services Division will accept Corporate Electrical, Plumbing and Mechanical Licenses when furnished with the following information:

1. A copy of the Corporate license;
2. A copy of the Master's license and drivers license;
3. A letter, on company letterhead and signed by the Corporate license holder, stating who is authorized to pull permits under their license;
4. A list of all licensed employees to include license type, number and expiration date. Please bear in mind that the employee completing the work must be a licensed journeyman or master, no exceptions.

Please note that the above information will be valid for a period of six (6) months from the date of the letter; additionally, the corporate license holder is responsible for renewing their documentation prior to expiration.

Thank you,

Robert M. Buxton
Deputy Chief of Operations